

# Analysis of Form INC-28

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graph TD; A[Analysis of Form INC-28] --> B[In case of change of Registered office of the company from one city to another within the same state involving change of jurisdiction of ROC]; A --> C[In case of change of Registered office of the company from one state to another state]; A --> D[Conversion of a Public Company into a Private Company]; B --> E[60 Days]; E --> F[Company shall file a certified copy of the confirmation order of the Regional Director with the concerned ROC within 60 days from the date of confirmation of change of Registered Office]; C --> G[30 Days]; G --> H[Company shall file a certified copy of the confirmation order of the Regional Director with Registrar of each of the States within 30 days from the date of confirmation of change of Registered Office]; D --> I[15 Days]; I --> J[Where the alteration has been approved by the Regional Director, a printed copy of the altered articles, must be filed by the company with the ROC, within 15 days of the date of receipt of the order, to get the fresh COI altered by the ROC];
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In case of change of Registered office of the company from one city to another within the same state involving change of jurisdiction of ROC

**60 Days**

Company shall file a certified copy of the confirmation order of the Regional Director with the concerned ROC within 60 days from the date of confirmation of change of Registered Office

In case of change of Registered office of the company from one state to another state

**30 Days**

Company shall file a certified copy of the confirmation order of the Regional Director with Registrar of each of the States within 30 days from the date of confirmation of change of Registered Office

Conversion of a Public Company into a Private Company

**15 Days**

Where the alteration has been approved by the Regional Director, a printed copy of the altered articles, must be filed by the company with the ROC, within 15 days of the date of receipt of the order, to get the fresh COI altered by the ROC